

6 December 2007

Dear Councillor

MUSEUM MANAGEMENT WORKING GROUP

A meeting of the Museum Management Working Group will be held at the Saffron Walden Museum on Thursday 13 December 2007 at 6.00 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

A G E N D A

- 1 Apologies for absence and declarations of interest.
- 2 To receive the notes of the meeting held on 30 August 2007 (attached).
- 3 Business arising.
- 4 Heritage Quest Centre Project/HLF Application.
- 5 Heritage Quest Trust update.
- 6 Retirement of Education Officer and recruitment: draft report.
- 7 Report of the Saffron Walden Museum Society (attached).
- 8 Curator's report (attached).
- 9 Any other business the Chairman considers to be urgent.

To:- Councillors E C Abrahams, R P Chambers, **K Eden**, D J Morson and S Schneider (Uttlesford Members); R Wallace, J Bullen, D Laing, E Planterose and S Hollingworth (Museum Society).

Enc: Minutes
Report of Museum Society
Curator's report